

**EPPING FOREST DISTRICT LOCAL PLAN
EXAMINATION HEARINGS**

MATTER 1: LEGAL COMPLIANCE

**ISSUE 3: HAS THE DUTY TO CO-OPERATE (DtC), AS REQUIRED BY
S33A OF THE PLANNING AND COMPULSORY PURCHASE
ACT, BEEN MET?**

**CO-OPERATION FOR SUSTAINABLE DEVELOPMENT
MEMBER BOARD**

1. The Council provides this note which concerns Matter 1, Issue 3 and the Inspector's request that the Council provide a copy of the notes of the Co-Operation for Sustainable Development Member Board meeting held on 31 July 2017.
2. A copy of the notes can be found in the Examination Library (EB1302).
3. On 31 July 2017, the Co-operation for Sustainable Development Member Board met and addressed various issues including Memoranda of Understanding ("MoU"). In relation to the MoU regarding OAHN, the meeting notes record as follows:

6. *Memoranda of Understanding*

OAHN

*East Herts has commissioned an update on the SHMA on behalf of the SHMA group for the purposes of their forthcoming examination. It will be necessary to look at whether there are any implications for the agreed memorandum of understanding. The OAHN has gone up to 51,700 for the SHMA (currently at 51,100 in the agreed MoU so not a significant increase across the HMA). East Herts have received further questions on the updated SHMA work from the inspector. **Action: agenda item for next officer group meeting to discuss whether an update to the MoU is required.***

4. On 5 October 2017, the Sustainable Development Officer Group met and similarly addressed various issues regarding the MoUs. In relation to the MoU regarding OAHN, the agreed meeting notes record as follows:

6. ***Update on MoUs***

An update of OAN was commissioned for the East Herts examination. This work concluded that the figure is 51,700 homes. This is a slightly different number, but it was considered that it is not so different from the previous figure as to be likely to cause any problems in terms of the figure contained within the MoU.

5. A copy of the agreed meeting notes for the Sustainable Development Officer Group are attached.

18 February 2019

Note of Co-operation for Sustainable Development Officer Group Meeting Thursday 5 October 2017

Attendance

Glen Chipp, EFDC
Derek Macnab, EFDC
Alison Blom-Cooper, EFDC
David Coleman, EFDC

Mary Young, ECC
Rich Cooke, ECC

Paul, Harlow
Graeme Bloomer, Harlow

Liz Watts, East Herts

Philip Bylo, Uttlesford
Gordon Glenday, Uttlesford

Sarah Pullin, Garden Town Team

Mark Norman, Highways England

Meeting Notes

		Actions
1.0	Apologies	
	Jill Warren, Brentwood David Coleman, EFDC Sarah Fraser, Natural England Martin Paine, Broxbourne Jeremy Dagle, City of London Claire Sime, East Herts	
2.0	Draft Notes of previous meeting (September) – including review of action points	
	Minutes agreed	
3.0	Updates on Local Plans	
	EFDC: Report going to cabinet on 12 th October with a revised LDS bringing forward the process due to the Government consultation on housing numbers which has significant implications for Epping. EFDC is keen to get the Plan in before the end of March in order to	

	<p>benefit from transitional arrangements. As a result, EDFC officers will be stepping back from other pieces of work.</p> <p>Harlow: Some issues won't be resolved by 19th December, but intending to go to Cabinet / Council for Regulation 19 consultation in December, incorporating a proposal for an early review. Regulation 19 consultation to take place in January. The Town Centre Action Plan in in the process of being prepared by AMUP.</p> <p>East Herts: Examination hearing sessions are in progress.</p> <p>Uttlesford: Regulation 18 consultation closed on 4th September. Target is currently to submit the Plan by the end of March – which will be challenging. Some additional work has had to be undertaken on the Water Cycle Study that wasn't previously anticipated.</p> <p>Uttlesford are going to be in contact with DCLG and will share feedback with the group.</p>	PB
4.0	Harlow and Gilston Garden Town project	
	<p>Spatial Vision: AMUP are progressing this work. A workshop was held on 13th September which was well received. AMUP are currently in the process of planning to consultation with hard-to-reach community groups.</p> <p>Sustainable Transport Corridor: Systra are carrying out this work and will be holding a stakeholder workshop on 16th October at Harlow Council Chamber. This work is tying in with Spatial Vision work being undertaken by AMUP.</p> <p>Quality Review Panel: An invitation to tender went out on 21st September and closes on 11th October, with interviews to take place on 17th October.</p>	
5.0	Response to DCLG Consultation on Housing Methodology	
	<p>Authorities agreed at the last Garden Town Board meeting to commission ORS to prepare a joint draft response to the</p>	

	<p>consultation which will be presented to the October Board meeting by officers for discussion.</p> <p>Comments to be provided by Board Members and consultation response to be finalised following the 9th October Board meeting. The consultation deadline is 9th November.</p>	
6.0	Update on MoUs	
	<p>a) 'Managing the Impacts of Growth across the West Essex/East Herts HMA on Epping Forest Special Area of Conservation' Memorandum of Understanding – development of an action plan</p> <p>The group established to progress this work has had several meetings. Working groups have been established to look at air quality and recreational pressure. A survey is being commissioned on behalf of all of the authorities.</p> <p>Brentwood officers have expressed an interest to be as part of this work. SP to email Brentwood and advise that each of the authorities are contributing £3,000 towards this work.</p> <p>To date, no response has been received from Redbridge.</p> <p>Waltham Forest have confirmed that they will be part of the commissioning group.</p> <p>b) Princess Alexandra Hospital - New MoU on Health</p> <p>No further update from last month's meeting. Providing authorities have identified potential sites in their respective Local Plans (which they have) the Inspector who visited earlier in the year suggested that this was sufficient to avoid any problem for the Plans.</p> <p>GB noted that Harlow is concerned as 650 new homes have been proposed for allocation on the hospital site, so they have a potential undersupply of 650 units if the hospital relocation is not confirmed.</p> <p>c) Employment MoU</p>	SP

	<p>Final report on FEMA employment floor requirements has been issued. GB/VF advised that discussions about how employment floorspace is distributed need to take place. GB/VF to set up meetings to address this. Harlow officers are undertaking some additional capacity work. It was noted that there is the possibility of collectively commissioning AECOM to look at the spatial distribution of employment land provision across the FEMA.</p> <p>d) Update of Distribution of Objectively Assessed Housing Need across the West Essex/East Hertfordshire Housing Market Area MoU</p> <p>An update of OAN was commissioned for the East Herts examination. This work concluded that the figure is 51,700 homes. This is a slightly different number, but it was considered that it is not so different from the previous figure as to be likely to cause any problems in terms of the figure contained within the MoU.</p>	<p>GB/VF</p>
<p>7.0</p>	<p>Housing Infrastructure Fund Bid</p>	
	<p>RF advised that the bid was submitted and was labelled priority 2 of HCC's 5 bids. There are no indications of when will be notified of the outcome. Anticipated that will hear quickly given the short timescale for developing a business case.</p> <p>Collectively the group needs to consider if money from GT funding can be used to develop a business case, as this is a significant piece of work.</p> <p>If successful, there will need to be a serious conversation about what was meant in the bid by the requirement for delivery by 2021 – if it actually means delivery then this is not feasible and there may be a need to revisit what has been asked for. If the reference to delivery is simply an expectation that the money will be committed, then that is more feasible.</p>	

	<p>LW reported that the HCA advised that a November decision was likely in relation to the HIF bids, meaning an announcement is not likely until December.</p> <p>LW asked if work needed for business case was needed irrespective of the HIF bid and RF confirmed that it was. It was agreed that this would be discussed as part of the GT budget discussion taking place after this meeting.</p> <p>RF advised that if the HIF bid is successful and HCC are awarded the funding, there will be a need to agree how the money will be distributed e.g. between ECC & Places for people.</p> <p>It was agreed that there will be a need to look at the governance required to progress development of the business case.</p>	
<p>8.0</p>	<p>Highway access arrangements for Strategic Sites North East of Harlow</p>	
	<p>MY advised that Technical Note 5 is ready to be issued and would send to Harlow later that day. MY advised that in order to achieve full housing numbers there will need to be modal shift away from car travel and that there would be a need to monitor the modal shift, with a restriction meaning the last housing units cannot be delivered until it is proven that the required modal shift has been achieved.</p> <p>DS to provide a verbal update relating to this work at the Board meeting.</p> <p>GB suggested that when there are more difficult or contentious issues to be addressed, these be put on the Member Board meeting agendas as issues still to be resolved – but not for discussion. GB to speak to Cllr Purton about this.</p> <p>GB to have a conversation with Cllr Purton to bottom-out what is required from discussion at the Board meeting on this item</p>	<p>GB</p> <p>GB</p>

	<p>GB asked where the access points for East Harlow are proposed and asked when this will be resolved – highlighting that Churchgate Street is not an option.</p>	
9.0	Update on other cross-boundary/strategic matters:	
	<p>Highways and Transport: J8 update from MY</p> <p>Gypsies and Travellers: EFDC have got their report – which is needed in order to complete site allocation work.</p> <p>GB didn't know if Harlow had received their G&T report, neither did PB know if Uttlesford had theirs.</p> <p>Transit sites – agreed with County that that will be a separate piece of work for this. There is a need to identify the level of need as a starting point.</p> <p>Waste Water: GB reported that Thames Water does not know what infrastructure is under the ground in Harlow. Harlow officers to share brief for commissioning of Water Cycle work with EFDC and East Herts, and officers are to have discussion about how this is dealt with – as decision is needed on whether this is a piece of work for the Garden Town as a whole.</p>	<p>VF/GB</p> <p>Epping; Harlow; and East Herts officers, plus Garden Town team</p>
10.0	Items for Garden Town Co-op Board 18 September 2017	
	<p>a) Update on current projects</p> <p>b) Update on budget and Project Director role appointment</p> <p>GB will speak to Cllr Purton on Monday 9th regarding the possibility of adding a list of difficult issues to be resolved, with a rough timescale for resolving them, onto Member Board meeting agendas.</p>	
11.0	Items for Co-op. Member Board 18 September 2017	

	<ul style="list-style-type: none"> a) Discussion on response from Board on DCLG Consultation on Housing Methodology b) Update on HIF bids c) Broxbourne Transport Strategy presentation d) Update on MoUs e) Feedback from East Herts Examination 	
12.0	A.O.B.	
	No other business.	
13.0	Future Co-op Officer meeting dates	
	<ul style="list-style-type: none"> o Thursday 2 November 2017 – 11.00am (EFDC Offices, Committee Room 1) o Thursday 30 November 2017 – 11.00am (EFDC Offices, Committee Room 1) 	