

22nd June 2018



NEIGHBOURHOOD PLAN COMMITTEE

TO: MEMBERS OF THE NEIGHBOURHOOD PLAN COMMITTEE

You are hereby summoned to attend a meeting of the **NEIGHBOURHOOD PLAN COMMITTEE** which will be held on **Thursday 28th June 2018**, at the **Parish Council Offices**, Hainault Road, Chigwell, at 6.00pm, to transact the business shown in the Agenda below.

Anthony Belgrave
Clerk to the Council

AGENDA

- 1. ELECTION OF CHAIRMAN** 
To **PROPOSE** and **SECOND** nominations for the office of Chairman and, if there is more than one nominee, to vote thereon.
- 2. ELECTION OF VICE CHAIRMAN** 
To **PROPOSE** and **SECOND** nominations for the office of Vice Chairman and, if there is more than one nominee, to vote thereon.
- 3. APOLOGIES FOR ABSENCE**
To **RECEIVE** any apologies for absence.



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4. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

5. CONFIRMATION OF MINUTES



To **APPROVE**, as a correct record, the Minutes of the Neighbourhood Plan Committee held on 5th April 2018.

6. DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest by Members.

- *A Member with a personal interest in a matter must consider whether it is a “prejudicial interest” (i.e. prejudicial to the public interest).*
- *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member’s judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification

7. NEIGHBOURHOOD PLAN UPDATE

The Vice Chairman of the Neighbourhood Plan Committee and the Clerk will update Members on the most recent developments concerning this subject.

Members are now asked to **CONSIDER** and **COMMENT** on this.

8. NEIGHBOURHOOD PLAN PROMOTIONAL CAMPAIGN

Members are reminded that the six-week publication period commenced on 15th May 2018, and will conclude on 26th July 2018. In accordance with regulations the Planning authority have published this document and paper copies are also available for inspection at EFDC. In correspondence received from the Planning Authority and the Planning Consultant this council has been encouraged to pursue similar actions, in support of the Neighbourhood Plan.

Members are now asked to **CONSIDER** the following suggestions, and **APPROVE** a course of course accordingly:

- An article in the local newspaper.
- An information leaflet campaign.
- Neighbourhood Plan Surgery/Event/Exhibition.
- Noticeboard Posters.



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9. OUTLINE PLANNING APPLICATION FOR COMMUNITY HUB PROJECT 

The Vice-Chairman of the Neighbourhood Plan Committee will update Members on the most recent developments concerning this subject.

Members are now asked to **CONSIDER** and **APPROVE** an appropriate course of action.

10. COMMUNITY BUS SERVICE BUSINESS PLAN 

The Chairman of the Community Bus Service Management Committee will address the committee on this subject, and related documentation will be tabled at the meeting for Members **CONSIDERATION**.

Members are now asked to **CONSIDER** and **APPROVE** an appropriate course of action.

11. DATE OF NEXT MEETING 

Members are reminded that the next meeting of this committee is presently scheduled for 12th September 2018, at 6pm. Members are now asked to **CONSIDER** the adjustment of this date.

12. EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the Agenda contains Exempt (blue) pages, to **CONSIDER** the following motion to be proposed by the Vice Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

There are no confidential items to be considered.

Anthony Belgrave
Clerk to the Council