

Enfield, Essex and Hertfordshire Border Liaison Group  
Terms of Reference at 04/12/14

## **TERMS OF REFERENCE**

1. The Group is known as the 'Enfield, Essex and Hertfordshire Border Liaison Group'.
2. The Group consists of representatives of the following bodies:
  - Broxbourne Borough Council;
  - London Borough of Enfield;
  - Epping Forest District Council;
  - Essex County Council;
  - Hertfordshire County Council;
  - Lee Valley Regional Park Authority;
  - Epping Forest Conservators
3. The Aims of the Group:-
  - *Vision – Through a shared vision, consultation, dialogue and action to encourage appropriate joint working:*
    - *To improve awareness with regard to development, the environment, transport and the regeneration in the area bordered by Enfield, Essex and Hertfordshire;*
    - *To seek to develop effective and sustainable development and an integrated transport system to serve all users; and*
    - *To enhance the area as an attractive place in which to work, learn, live and play.*
    - *Thus to allow for local views about strategic planning matters to be aired as envisaged under the duty to co-operate arrangements introduced by the Localism Act 2011.*
4. The Objectives of the Group
  - 4.1 A commitment to keep the Group informed on proposed policies which would have substantial and differential impacts within the urban and rural communities within the area.
  - 4.2 A commitment to a regular exchange of information on matters of mutual interest both within and external to the meetings.
  - 4.3 A commitment to joint working and consultation on mutually agreed issues through the duty to cooperate.

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- 4.4 A commitment to share good practice.
- 4.5 To be informed of and consult upon the individual authorities plans and programmes to the extent that these have cross boundary implications.
- 4.6 To seek and promote sustainable development within the area through consultation.
- 4.7 To seek the provision of a safe, effective, sustainable and efficient transport system for the movement of people and goods to, from and within the area.
- 4.8 To enhance the provision of access to jobs, services, education and leisure facilities whilst minimising the impact of transport on the environment.
- 4.9 To work in partnership, where appropriate, so as to maximise the available resources for transport investment.
5. The Group will have Meetings both at Officer level and Member level. Each of the authorities may provide up to four officers at Officer Meetings and up to five Members and an appropriate number of Officers at Member Meetings. Each authority having one vote. .
6. Other interested parties may be invited (selectively or regularly) to Meetings of the Group and additional members co-opted, in an ex officio capacity, by a unanimous vote of the Group.
7. The Meetings of the Group will be chaired in rotation by a representative of all the bodies set out in Paragraph 2, or if not in attendance, a person appointed by a majority vote of the representative bodies in attendance. The Group will meet, at Officer and Member level, at least 3 times per calendar year, if appropriate.
8. The body chairing the Meeting will act as Secretariat for the Group until the next Officer Meeting.

Amendments to the Terms of Reference were originally discussed and agreed at the Meeting of Members on the 7<sup>th</sup> December 2000, revised at the Meeting of Members on the 18<sup>th</sup> September 2003, further revised at the Meeting of Members on the 8<sup>th</sup> December 2011 and amended to emphasise the groups importance under the duty to cooperate on the 4<sup>th</sup> December 2014.