

**Meeting Minutes – Co-op for Sustainable Development Member Board
18 September 2017**

Attendance

Organisation	Councillors	Officers
East Herts DC	Cllr Linda Haysey	Liz Watts Kevin Steptoe Louise Harris Jonathan Geall
Epping Forest DC	John Philip Cllr Nigel Bedford Cllr Syd Stavrou	Alison Blom-Cooper Glen Chipp James Shutt
Essex CC	Cllr Wagland	David Sprunt Rich Cook Jamie Carswell
Harlow DC	Danny Purton Cllr Jon Clempner	Paul Macbride Dianne Cooper
Herts CC	Derrick Ashley	Roger Flowerday
Uttlesford DC	Cllr Julie Redfren	Philip Bylo Stephanie Baxter
L.B. Redbridge		Helen Coomb
Garden Town	N/A	Sarah Pullin
PIEione	N/A	Dinah Roake Martin Field

1. Apologies

Derek Macnab
Chris Whitbread
Jan Hayes-Griffin
Vicky Forgione
Graeme Bloomer
Cllr Alan Mills
Cllr Howard Rolfe
Cllr Gary Jones
Claire Sime

2. Draft notes of meeting of 31 July 2017 – including review of action points

- a) Waste water infrastructure – no cooperation. Have been told to do water cycle study which takes 18 months. **ACTION:** Agreed issue to be escalated and to be picked up by CEOs.
- b) Housing numbers – to establish best way forward in terms of Government consultation on changes to housing numbers. **ACTION:** LW to ask East Herts officers to request that ORS undertake some work to inform / submit in response to the current government consultation on housing numbers – ‘Planning for the right homes in the right places’, providing they can complete the work in time for a discussion at the 9 October Board meeting, so that a joint response can be prepared from the SHMA group by the consultation deadline – 9 November 2017.

- c) Air quality MoU Work – an action plan is being developed. Natural England have sent letter to East Herts examination.
- d) Employment MoU – Hardisty-Jones are finishing off this work to determine employment numbers across the FEMA. A paper is due to be finalised in time for East Herts examination. A further discussion will be required by Members to determine the distribution across the FEMA. **ACTION:** Officers to set up a meeting
- e) Princess Alexandra Hospital – preparing business case and intending to appoint planning consultants to liaise with the LPAs.
- f) GTAA report – meeting of Essex planning officers, planning policy forum this was discussed. The decision was to issue individual reports on identified need for travellers and travelling show people as soon as possible and that additional work on transit sites would be covered separately.

ECC advised that the level of unauthorised encampments is unprecedented. Need a review of how transit sites and unauthorised encampments are dealt with. Councillor Wagland suggested this may be a blip related to the changes to definition of gypsies/travellers, which requires them to move around more to retain the gypsy/traveller 'status'.

- g) Transport, M11 J7a – DS confirmed that ECC have all the grant money applied for. Timetable – scheme to be completed by summer 2021. Preliminary works start in 2018. Main works start in 2019.

3. **Community Led Housing engagement session (presentation and discussion led by Dinah Roake)**

DR gave a presentation to the Board.

Board feedback:

Question over funding models - relies on intelligent and knowledgeable people being involved. Legal issues – how to get around these?

CLr Purton – Harlow has some small sites which are under consideration in terms of tenure. Harlow is looking at affordability which is a key issue. Harlow are looking at affordability models to help address the affordability issue using garage sites (and others).

JG, conundrum – how do you get groups to come forward? DR– if there is interest there are ways for the councils to become proactive and generate interest.

LW – community engagement is an important area to look at for the Garden Town project.

Presentation can be circulated – ran out of time.

ACTION: SP to circulate presentation

4. A.O.B.

Date of October meeting agreed – 9 October, East Hertfordshire's Council Chamber

5. Date of next meetings

- a. 9 October 2017, 6.30pm - East Hertfordshire Council Chamber
- b. 13 November 2017, 6.30pm - Harlow Council Chamber
- c. 11 December 2017, 6.30pm - Harlow Council Chamber