

**EPPING FOREST DISTRICT LOCAL PLAN
EXAMINATION HEARINGS**

MATTER 1: LEGAL COMPLIANCE

**ISSUE 3: HAS THE DUTY TO CO-OPERATE (DtC), AS REQUIRED BY
S33A OF THE PLANNING AND COMPULSORY PURCHASE
ACT, BEEN MET?**

**SCHEDULE OF ENGAGEMENT IN MATTERS RELATING
TO EPPING FOREST SPECIAL AREA OF CONSERVATION**

1. The Council provides this note which concerns Matter 1, Issue 3 and the Inspector’s request that the Council provide a schedule of engagement in matters relating to Epping Forest Special Area of Conservation (SAC).
2. The table appearing at Appendix 1 sets out the engagement activities undertaken following the signing of the Memorandum of Understanding in February 2017 (**EB1200**).
3. References within the table to the “Core Group” relates to the following authorities (in alphabetical order):
 - Broxbourne Borough Council
 - City of London Corporation Conservators of Epping Forest
 - Greater London Authority

- East Hertfordshire District Council
- Epping Forest District Council
- Essex County Council
- Harlow District Council
- Hertfordshire County Council
- London Borough of Enfield
- London Borough of Havering
- London Borough of Redbridge
- London Borough of Waltham Forest
- Natural England
- Uttlesford District Council

4.. The organisations engaged through what is referred to in the table as the "Co-op Board Officer Group" are listed in Appendix 2, whilst the organisations referred to in the table as the "Co-op Member Board" are listed in Appendix 3.

22 February 2019

APPENDIX 1

Date	Summary	Notes
26 June 2017	Co-op Member Board meeting. Update on EFSAC matters (EB1303).	
13 July 2017	Email from EFDC relating to action points arising from Co-Op Officers meeting of 11 July 2017.	
31 July 2017	Co-op Member Board meeting. Update on EFSAC matters. Minutes (EB1302)	
31 July 2017	Email from Natural England. Circulated to the core group listed above.	
8 August 2017	Meeting to discuss actions from the Co-Op Board meeting of 11 July 2017. Invitation to attend sent from EFDC to the core group.	
10 August 2017	Email from the Conservators to core group with regard to Visitor Surveys.	
11 August 2017	Email from EFDC to core group with actions and associated documents arising from 8 August 2017.	
1 September 2017	Email from the Conservators to the core group regarding evidence gathering including the Visitor Survey.	
8 September 2017	Email from Natural England to the core group in relation to air quality monitoring proposals.	
13 September 2017	Email from the Conservators to the core group in relation to air quality monitoring proposals.	
14 September 2017	Meeting to discuss EF SAC action plan. All of the core group organisations invited.	
18 September 2017	Co-op Member Board meeting. Update on EFSAC matters. (EB1301)	
29 September 2017	Email from EFDC to the core group with notes and actions from 14 September 2017 meeting.	

APPENDIX 1

Date	Summary	Notes
9 October 2017	Co-op Member Board meeting. Update on EFSAC matters. (EB1300)	
9 October 2017	Email from EFDC to Brentwood Borough Council inviting the authority to engage in EFSAC activities. Invitation accepted.	
13 October 2017	Email from Natural England to core authorities.	
13 October 2017	Email from EFDC to local authorities who agreed to fund the Visitor Survey seeking views on proposed survey locations and questionnaire.	Harlow, Uttlesford, East Herts, LB Waltham Forest.
13 October 2017	Emails from Harlow and East Herts responding to visitor survey proposals.	
16 October 2017	Email from Uttlesford responding to visitor survey proposals.	
17 October 2017	Email from Natural England to the core organisations in response to matters contained in the 29 September 2017 email.	
18 October 2017	Email from LB Waltham Forest responding to visitor survey and confirming that the authority was comfortable for EFDC to lead on this matter.	
2 November 2017	Co-Op Board Officer meeting.	
13 November 2017	Co-Op Member Board meeting (EB1324).	
17 January 2018	Meeting between EFDC, Conservators and ECC to discuss physical highway improvements. Natural England invited to attend but unable to provide representative.	

APPENDIX 1

Date	Summary	Notes
19 January 2018	Email from LB Redbridge to EFDC with update on LB Redbridge Local Plan. Includes reference to modifications to strengthen supporting text as to how the Council will manage the impact of development on the SAC focusing on SANG and SAMM mitigation and notes Natural England representation asking that the LB Redbridge Plan refers to the joint MoU with EFDC and neighbouring authorities outside London in relation to the management of the impact of predicted housing growth on EFSAC. LB Redbridge advised that it had agreed to include wording to this effect in the supporting text to their policy 39.	
22 January 2018	Co-Op Member Board meeting. Update provided on EFSAC activities (EB1326).	
25 January 2018	Email to Co-Op Board members circulating LB Redbridge Local Plan update referred to above.	
25 January 2018	Email from EFDC to core authorities providing an update on the EFSAC action plan progress.	Includes Brentwood.
26 January 2018	Email to Visitor Survey funding organisations seeking comments on the draft visitor survey report	Harlow, East Herts, Uttlesford, LB Waltham Forest, Natural England, Conservators
6 February 2018	Meeting scheduled for 6 February 2018 between EFDC and LB Waltham Forest on Duty to Co-Operate matters including Impacts on Epping Forest SAC but subsequently postponed.	
8 February 2018	Meeting of Co-Op Officer Group.	
8 February 2018	Confirmation from Uttlesford that they were happy with the draft Visitor Survey report.	
9 February 2018	Comments received from Harlow on Visitor Survey report	

APPENDIX 1

Date	Summary	Notes
13 February 2018	Response from LB Waltham Forest to Visitor Survey report noting the results of the survey and that they had no major comments whilst noting that the survey was carried out during the autumn and not in the busier summer period but that this was acknowledged in the report.	
21 February 2018	Meeting of core group to discuss development of an approach to access management to the EFSAC and air quality monitoring proposals.	
21 February 2018	Meeting between EFDC, Natural England and the Conservators to discuss matters raised in Regulation 20 responses.	
26 February 2018	Comments from Natural England to EFDC and Conservators regarding approaches to air quality monitoring.	
14 March 2018	Letter from EFDC to Conservators requesting provision of detailed costed schemes to support the development of the Interim Recreational Pressures Mitigation strategy.	
14 March 2018	Updated Visitor Survey report circulated by Conservators to Harlow, East Herts, Uttlesford, LB Waltham Forest.	
16 March 2018	Confirmation from Uttlesford to publish the Visitor Survey report	
26 March 2018	Confirmation from EFDC and Harlow to publish the Visitor Survey report	
29 March 2018	Letter from Natural England to EFDC with further detailed advice with respect to the Habitats Regulations Assessment 2017.	
29 March 2018	Response from Conservators to EFDC letter of 14 March 2018 providing update on publication of Visitors Survey, Air Quality Monitoring and costed access management proposals.	
12 April 2018	Meeting between EFDC and Conservators do discuss access management proposals.	

APPENDIX 1

Date	Summary	Notes
18 April 2018	Confirmation from East Herts that officers were happy with the contents of the report.	
24 April 2018	Email from Conservators to EFDC that LB Waltham Forest had responded direct to the Conservators regarding the final draft of the Visitor Survey.	
26 April 2018	Site walkover between EFDC's Air Quality consultants and Conservators to agree air quality monitoring diffusion tube locations. Offer to attend extended to Natural England but no officers were available.	
14 May 2018	Presentation to EFDC Local Plans Cabinet Committee by Conservators.	
17 May 2018	Meeting between EFDC, Natural England (West Anglia and London teams), Conservators and EFDC's HRA consultant to discuss development of Mitigation Strategies for Air Quality and Recreational Pressures.	
24 May 2018	Email from Natural England to EFDC and Conservators with discussion points and actions from 17 May 2018 meeting.	
18 June 2018	Co-op Member Board meeting. Update on EFSAC matters (EB1325).	
10 July 2018	Email to core group regarding meeting on 25 July 2018 to discuss Recreational Pressures evidence and approach to mitigation.	

APPENDIX 1

Date	Summary	Notes
10 July 2018	Email sent jointly by EFDC and Natural England extending invitation to attend meeting on 25 July 2018 to discuss Recreational Pressures evidence and approach to mitigation to authorities falling within the EFSAC Zone of Influence as determined by the Visitor Survey 2017. The email provided an explanation of the wider context and background.	Invitees: Core group and London Boroughs of Tower Hamlets, Newham, Hackney, Haringey, Barking and Dagenham, London Legacy Development Corporation, Lee Valley Regional Park Authority and Greater London Authority.
23 July 2018	Provision of mitigation measures for Interim Recreational Pressures mitigation strategy by Conservators to EFDC.	
25 July 2018	Meeting of core group and wider group (see 10 July 2018 entry) to discuss recreational pressures evidence and approach to mitigation.	Meeting also attended by Natural England London team representative.
3 August 2018	Email sent to core group and wider group (as set out above relating to 10 July 2018 email) with notes of the meeting together with actions and dates for responding and copies of papers tabled including the proposed list of mitigation measures.	
14 August 2018	Meeting between EFDC and Conservators to discuss Interim Recreational Pressures Mitigation Strategy.	

APPENDIX 1

Date	Summary	Notes
16 August 2018	Email from EFDC to LB Waltham Forest and Redbridge officers seeking meeting to discuss the emerging Interim Recreational Pressures Mitigation Strategy. Notification received that officers were on leave.	
28 August 2018	Email to Co-Op Board Officer Group with Interim Strategy Papers (email makes it clear that the London Boroughs of Redbridge and Waltham Forest, Natural England and the Conservators had not had an opportunity to review prior to circulation).	
30 August 2018	Meeting of Co-Op Board Officer Group. Interim strategy was an item on the agenda for discussion.	
30 August 2018	Email from LB Redbridge sending apologies to Co-Op Board Officer Group meeting. Indicated that there had been limited time to consider and that further comments would be provided subsequently. An initial view was expressed that the approach being proposed would integrate with the LB Redbridge's Local Plan policy.	
31 August 2018	Meeting between EFDC and LBWF to discuss Duty to Co-Operate Matters including the effects of development on the EFSAC and approaches to mitigation.	
6 September 2018	Email to Co-Op Members Board with meeting papers including draft Interim Recreational Pressures Mitigation Strategy.	
10 September 2018	Email from London Borough of Waltham Forest sending apologies for Co-Op Member Board. Officers advised that they were undertaking further research with regard to the issues of managing the effects of development on the EFSAC.	
10 September 2018	Co-Op Members Board – Item on agenda to consider the Interim Recreation Pressures Mitigation Strategy (EB1337).	

Date	Summary	Notes
14 September 2018	Letter from Conservators to EFDC in response to Interim Recreational Pressures Mitigation Strategy (EB1337).	
19 September 2018	Email from EFDC to Co-Op Board Officers Group providing EFDC draft Cabinet Report for 18 October 2018 on the Interim Recreational Pressures Mitigation Strategy for comment.	
24 September 2018	Email from EFDC to Core Group and wider group as referred to above attaching letter from Natural England providing Interim Advice regarding the Recreational Zone of Influence and HRA.	
1 October 2018	Letter from EFDC to London Boroughs of Waltham Forest and Redbridge seeking a commitment to engaging/providing resources to address the effects of development on the EFSAC.	
3 October 2018	Meeting between EFDC and Natural England to discuss the methodology and draft outputs from air quality modelling activities.	
4 October 2018	Email from Natural England to EFDC following meeting on the 3 October with initial issues and comments.	
4 October 2018	Meeting between EFDC and the London Boroughs of Waltham Forest and Redbridge to discuss Interim Recreational Pressures Mitigation Strategy and evidence base.	
6 November 2018	Letter from London Borough of Waltham Forest to EFDC in response to EFDC's letter of 1 October 2018 setting out the approach to engagement that the authority was proposing.	
21 November 2018	Email from Natural England to EFDC with comments on the methodology for undertaking the air quality modelling activities and draft outputs.	

APPENDIX 1

Date	Summary	Notes
29 November 2018	Meeting between EFDC and London Boroughs of Waltham Forest and Redbridge to discuss approaches to managing the effects of development on the EFSAC.	
9 January 2019	Meeting between EFDC and its HRA advisors, Natural England and Harlow District Council to discuss updated air quality modelling outputs	

Membership / Circulation list – Co-Op Officer Group

Brentwood Borough Council
Broxbourne Borough Council
Chelmsford Borough Council
City of London Corporation Conservators of Epping Forest
East Hertfordshire District Council
Epping Forest District Council
Essex County Council
Greater London Assembly
Harlow District Council
Hertfordshire County Council
Highways England
Homes England
Lee Valley Park Regional Park Authority
London Borough of Enfield
London Borough of Haringey
London Borough of Havering
London Borough of Redbridge
London Borough of Waltham Forest
National Health Service
Natural England
Uttlesford District Council

Membership / Circulation list of Co-Op Member Board

Brentwood Borough Council
Broxbourne Borough Council
Chelmsford Borough Council
City of London Corporation Conservators of Epping Forest
East Hertfordshire District Council
Epping Forest District Council
Essex County Council
Greater London Assembly
Harlow District Council
Hertfordshire County Council
Highways England
Homes England
Lee Valley Park Regional Park Authority
London Borough of Enfield
London Borough of Haringey
London Borough of Havering
London Borough of Redbridge
London Borough of Waltham Forest
National Health Service
Natural England
Uttlesford District Council