

**Planning Policy Team  
Neighbourhoods Directorate**  
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Director of Neighbourhoods &  
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Telephone: 01992 564517

Dear Sir/Madam,

**Epping Forest District Local Plan Submission Version 2017  
Publication period: 18 December 2017 - 29 January 2018**

Subject to approval by Full Council on 14 December 2017, Epping Forest District Council is intending to publish the Local Plan under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations (2012). It is proposed that the Regulation 19 publication period will commence on 18 December 2017 at midday and continue for six weeks ending on 29 January 2018 at 5pm. The Council papers including a copy of the Local Plan and supporting documentation will be available on the website from 6 December 2017.

We are writing to you in advance of the proposed publication period so that you have advanced notice of the Council's intentions. The purpose of the publication stage of the plan making process is to enable any person to make representations to the Council about the Local Plan (known as Regulation 20 representations). The focus of any representations should be whether the plan has been prepared in accordance with the Duty to Cooperate, whether it complies with relevant legal requirements and whether it is sound. Representations may be made about any aspect of the Local Plan and will be submitted to the Secretary of State with the Local Plan for consideration by the Inspector at the examination.

Further details on the Local Plan, and a list of 'Frequently Asked Questions' can be found on our website at: [www.eppingforestdc.gov.uk/planningourfuture](http://www.eppingforestdc.gov.uk/planningourfuture)

Once the representation period begins at noon on the 18 December 2017, we would ask you to **make any representations electronically via the online questionnaire which will be available on the website** at:  
[https://eppingforestdc-dash.achieveservice.com/service/Local\\_Plan\\_Representation.](https://eppingforestdc-dash.achieveservice.com/service/Local_Plan_Representation)

Alternatively, you will be able to download a PDF copy of the form for completion from the website and return to the Council via email at [LDFConsult@eppingforestdc.gov.uk](mailto:LDFConsult@eppingforestdc.gov.uk), or to the postal address at the top of this letter.

Please note that there is a requirement for any representation to be made in writing, to include the name and address of the respondent and the Council is required to make all responses public, and therefore cannot keep responses confidential. A summary of the representations received will be published on the Council's website when the Plan is

formally submitted to the Planning Inspectorate for examination at the end of March 2018.

Please let us know if you do not wish to receive any further correspondence in relation to the Epping Forest District Local Plan and we will remove your details from our Consultee Database.

Further details will be provided following the Council meeting on 14 December 2017.

Yours faithfully,

**Planning Policy Team**  
Epping Forest District Council